

Rural Water District No. 7, Johnson County, Kansas

Annual Meeting Minutes  
March 31, 2025

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Directors present: Frank Denning, Bill Locke, Charlie Brovont, Shaun Henderson, Brian Andrew, Ken McCarty, and Chuck Finley. Directors absent: Shawn Hughes and Walter Johnston. Others present: Allan Soetaert, Colin Stalter, Mary Nelson, Gary Duggan, Dennis Carlson, Jan Carlson, Chet Belcher and Mindy Krouch.

Chairman Frank Denning called the meeting to order at 5:30 PM.

**1. Call to Order & Welcome**

Chairman Denning welcomed everyone in attendance and introduced the Board of Directors.

**2. Proof of Notice for Annual Meeting**

Upon request from Chairman Denning, Secretary Andrew verified the legal notification of the Annual Meeting, as published in *The Legal Record* and *Miami County Republic*.

**3. Reading of Minutes from last Annual Meeting**

Chairman Denning requested that the minutes of the last annual meeting be read for consideration of approval. Director Locke moved to dispense with the reading of the minutes and approve them as presented within the agenda. Director Henderson seconded the motion. Motion passed unanimously.

**4. Report of Officers, Committees & Management/Staff**

Chairman Denning expressed his gratitude to the board members for their ongoing dedication and highlighted several key achievements from the past year. He then invited District Manager, Allan Soetaert, to provide an overview of the District's activities in 2024. Mr. Soetaert acknowledged the efforts of the District staff and expressed his appreciation before presenting a review of the District's assets, maintenance and repairs, revenue, cash contributions, and debt obligations for the year. Next, Mr. Stalter, the District's Engineer, updated the board on the water main relocation and extension projects completed in 2024. He also discussed the TimberRidge Tank and Miami 2 Water Treatment Plant, along with various wholesale supply connections and emergency interconnects. Mr. Soetaert returned to present details on revenue and capital contributions, water sales, benefit unit sales, and cash reserves, while also addressing the District's debt obligations. He concluded by expressing thanks to the Board of Directors' continued commitment to the District.

**5. Election of Directors**

Chairman Denning noted three board members terms were expiring: Frank Denning, Shawn Hughes and Brian Andrew. Pursuant to the election process, Chairman Denning noted that the BOD had put forth three nominations for consideration by the participating members of the District. Those nominees were: Mary Nelson, Gary Duggan and Dennis Carlson. Chairman Denning requested that Secretary Andrew report on his findings. Secretary Andrew then noted he personally reviewed and confirmed each ballot received and noted that the nominees were the only ones to receive votes; further, that he would so move that these three be elected as directors for a term of 3 years. Director McCarty seconded the motion. Motion passed unanimously.

**6. Unfinished Business**

Chairman Denning asked for any unfinished business. No items were presented for consideration.

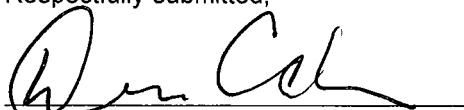
**7. New Business**

Chairman Denning asked for any new business. No items were presented for consideration.

**8. Adjournment**

Director Andrew moved to adjourn the meeting. Director Locke seconded the motion. Motion passed unanimously. Time noted was 6:11 PM.

Respectfully submitted,

  
Dennis Carlson, Secretary