

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes
November 12, 2025

Directors present: Mary Nelson, Walter Johnston, Charlie Brovont, Shaun Henderson, Dennis Carlson, Frank Denning and Bill Locke. Directors present via Zoom: Chuck Finley. Directors absent: Ken McCarty. Others present: Allan Soetaert, Colin Stalter, and Mindy Krouch. Others present via Zoom: Brian Hess.

Chair Nelson called the meeting to order at 5:30 PM.

1. Consent Agenda Items

Chair Nelson requested that the Board of Directors consider the Consent Agenda items. Director Locke moved to approve the consent items noted on the agenda. Director Carlson seconded the motion. Motion passed unanimously.

2. Consider 2026 District Budget

Allan Soetaert, District Manager, presented the proposed 2026 budget, highlighting key expenditures and noting several modifications from previous years. Mr. Soetaert noted that the Budget & Finance Committee, consisting of Chair Nelson, Treasurer Henderson & Director Denning, had met earlier to develop the proposed budget. He reviewed the proposed debt service coverage ratio and discussed proposed capital expenditures. Colin Stalter, District Engineer, together with Brian Hess of GBA, reviewed the proposed Capital Improvement Plan projects planned for the next five years. Mr. Soetaert clarified that adoption of the 2026 budget does not constitute approval of any specific expenditures; each item will be brought before the Board of Directors for approval at the appropriate time. Following discussion and consideration of updated figures, the final 2026 budget will be presented at the December meeting for approval.

3. Set Annual Meeting of Participating Members

Mr. Soetaert noted that the District's By-Laws require that the Annual Meeting of Membership to be scheduled prior to April 1st of each year. After discussion, Director Brovont moved to set the Annual Meeting of Membership for Monday, March 30, 2026, at 5:30 PM at the District offices. Director Locke seconded the motion. Motion passed unanimously.

4. Reports/Updates

4a. Chair Updates

Chair Nelson reported that the Succession and Planning Committee met earlier this evening prior to the Board meeting and is expected to have Board candidate recommendations. She briefly reviewed the proposed building layouts and requested that any comments or input be directed to staff. Mr. Soetaert stated that GBA has worked with staff to develop two design options and noted that the preferred design will be presented to the County for planning and zoning purposes.

4b. Monthly Report by Staff

Mr. Stalter provided updates on several construction projects throughout the District, noting that hydraulic analyses are underway for a new project proposed by the same developers as Avondale Meadows, Four Corners Village. He reported that design work for the Geiger Facility near DeSoto is nearly complete and that construction has begun on the WMR at Prairie Creek Development. The Arise Homes development west of Gardner has commenced with on-site improvements, and the Cedar Niles project north of 215th Street is complete and in service. Mr. Stalter presented pictures and video updates of the TimberRidge Tank, noting that the next step will be painting the top of the tank. He also reported on preliminary discussions regarding service to property in the southern portion of the District.

Mr. Soetaert noted ongoing discussions with WaterOne and Spring Hill as well as Miami County RWD2. He mentioned discussion topics for next month would include rates and fees discussion with Beth Warren and Benefit Unit pricing with GBA.

5. Adjournment

There being no further business, Chair Nelson requested a motion to adjourn the meeting. Director Locke moved such. Director Henderson seconded the motion. Motion passed unanimously. Time noted was 6:40 PM.

Respectfully submitted,



Dennis Carlson, Secretary