

Rural Water District No. 7, Johnson County, Kansas

Annual Meeting Minutes  
March 25, 2024

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Directors present: Frank Denning, Bill Locke, Dennis Carlson, Charlie Brovont, Shaun Henderson and Brian Andrew. Directors absent: Shawn Hughes, Mary Nelson and Gary Duggan. Others present: Allan Soetaert, Colin Stalter, Mike Groszek, Ken McCarty, Chuck Finley, Ross Bryan and Mindy Krouch.

Chairman Frank Denning called the meeting to order at 5:30 PM.

**I. Call to Order & Welcome**

Chairman Denning welcomed everyone in attendance and introduce the Board of Directors.

**II. Proof of Notice for Annual Meeting**

Upon request from Chairman Denning, Secretary Andrew verified the legal notification of the Annual Meeting, as published in the *Gardner News* and *Miami County Republic*.

**III. Reading of Minutes from last Annual Meeting**

Chairman Denning requested that the minutes of the last annual meeting be read for consideration of approval. Secretary Andrew read the minutes, after which Director Carlson moved to approve the minutes as written and presented in the agenda. Director Locke seconded the motion. Motion passed unanimously.

**IV. Report of Officers, Committees & Management/Staff**

Chairman Denning then introduced Mike Groszek from Troutt Beeman & Co to present the 2022 audit of the District's financial statements. Mr. Groszek provided a brief overview of the 2022 audit touching on the topics of capital spending, fixed assets, the District's KPERS activity and insurance coverage. Mr. Groszek offered that their work would commence on the audit of the 2023 financial statements in April. After some discussion, Director Locke moved to approve the 2022 audit as presented. Director Brovont seconded. Motion passed unanimously.

**V. Election of Directors**

Chairman Denning noted three board members terms were expiring: Mary Nelson, Gary Duggan and Dennis Carlson. Pursuant to the election process, Chairman Denning noted that the BOD had put forth three nominations for consideration by the participating members of the District. Those nominees were: Charles Finley, Walter Johnston and Kenneth McCarty. Chairman Denning requested that Secretary Andrew report on his findings. Secretary Andrew then noted he personally reviewed and confirmed each ballot received and noted that the nominees were the only ones received; further, that he would so move that these three be elected as directors for a term of 3 years. Director Locke seconded the motion. Motion passed unanimously.

**VI. Unfinished Business**

Chairman Denning then asked the District Manager, Allan Soetaert, to provide a review of District activities in 2023. Mr. Soetaert then recognized this District staff and his appreciation for their efforts as well. He went on to review the District's assets, wholesale supply points, revenue and cash contributions, and debt obligations in 2023. Mr. Stalter, the District's Engineer, reported on the project and system additions that occurred in 2023 and upcoming in 2024. Mr. Soetaert then discussed revenue and capital contributions, water sales, benefit unit sales and cash reserves. He also discussed the district's debt obligations. He concluded by noting the commitment of the Board of Directors and thanking them for their time and governance.

Chairman Denning asked for any unfinished business. No items were presented for consideration.

**VII. New Business**

Chairman Denning asked for any new business. No items were presented for consideration.

**VIII. Adjournment**

Director Andrew moved to adjourn the meeting. Director Henderson seconded the motion. Motion passed unanimously. Time noted was 6:17 PM.

Respectfully submitted,

  
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Brian Andrew, Secretary