

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes  
January 09, 2024

---

Directors present: Frank Denning, Mary Nelson, and Charlie Brovont. Directors present via Zoom: Shawn Hughes, Shaun Henderson, Dennis Carlson, and Brian Andrew. Others present: Allan Soetaert, Colin Stalter, and Mindy Krouch. Others present via Zoom: Brian Hess and Linda Bell.

Chairman Frank Denning called the meeting to order at 5:30 PM.

**1. Consent Agenda Items**

Chairman Denning requested that the Board of Directors consider the Consent Agenda items. Director Nelson moved to approve the consent items noted on the agenda. Director Brovont seconded the motion. Motion passed unanimously.

**2. Consider 2024 CIP Items**

Allan Soetaert, District Manager, provided an overview of the three proposed budget items, including the meter changeout program; fleet vehicles, trailer and tools; and property fencing. After a brief discussion, Director Nelson moved to authorize Management to proceed with the CIP expenditures as presented. Director Andrew seconded the motion. Motion passed unanimously.

**3. Reports/Updates**

**3a. PER (GBA) for WMR by JCPW on Spoon Creek Road, 0.25 miles North of 135<sup>th</sup> Street**

Colin Stalter, District Engineer, provided a brief review of a proposed Johnson County Public Works (JCPW) project realigning Spoon Creek Road, north of 135<sup>th</sup> St. and the impact on District infrastructure. Brian Hess, GBA, then detailed the project area and proposed areas of conflict while reviewing the engineering report presented. Mr. Hess reviewed the cost estimate for "like-kind" replacement of the existing 2-inch main, which would be JCPW's responsibility. He also offered that the District may consider upsizing this portion of water main to 8-inch in size, which is in accordance with District policy, at a cost of \$41,000. The benefits of upsizing the water main were then discussed. After discussion, Director Nelson moved to accept the report as presented. Director Brovont seconded the motion. Motion passed unanimously. Director Andrew then moved that the District upsize the water main to 8-inch through the project area. Director Nelson seconded the motion. Motion passed unanimously. Mr. Soetaert noted that Staff would be providing the report to JCPW for consideration; further, that an update to the BOD would be made as the project progressed.

**3b. Monthly Report by Staff**

Mr. Soetaert provided briefs updates on various agreements and discussions ongoing within the District.

**3c. Annual Meeting Report by Chairman Denning**

Chairman Denning then updated the BOD of upcoming meetings as well as the Annual Meeting scheduled for March 24, 2024. The Chairman then noted that a special board meeting would be scheduled to adopt the slate of candidates as noted within the District's By-Laws.

**4. Adjournment**

There being no further business, Chairman Denning requested a motion to adjourn the meeting. Director Andrew moved such. Director Nelson seconded the motion. Motion passed unanimously. Time noted was 6:10 PM.

Respectfully submitted,



Brian Andrew, Secretary