

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes
August 8, 2023

Directors present: Frank Denning, Gary Duggan, Bill Locke, Dennis Carlson, Shaun Henderson, Mary Nelson, Charlie Brovont and Shawn Hughes. Director Brian Andrew arrived at 5:40pm. Others present: Allan Soetaert, Colin Stalter, Todd Luckman, Quentin Kurtz, Ken Cox, and Mindy Krouch. Others present via Zoom: Brian Hess and Chester Bender.

Chairman Frank Denning called the meeting to order at 5:31 PM.

1. Consent Agenda Items

Chairman Denning requested that the Board of Directors consider the Consent Agenda items. Director Nelson moved to approve the consent items noted on the agenda. Director Locke seconded the motion. Motion passed unanimously.

2. Reports/Updates

2a. Lakeshore Drive Draft PER

Colin Stalter, District Engineer, presented a draft PER studying the feasibility of providing water to a group of homes located south of 135th Street, along Lakeshore Drive, which is adjacent to the west side of Olathe Lake. Mr. Stalter reviewed the report, reviewing the existing District infrastructure along 135th Street. He further noted recommended improvements, also along 135th Street, that are proposed within the soon-to-be released, Master Plan of the District. Line sizes were reviewed to provide domestic service, as well as fire suppression services, along Lakeshore Drive, were reviewed. The BOD discussed the main sizing along 135th Street. Mr. Stalter explained some options for consideration, all with the intent on improving flows to the future TimberRidge elevated storage tank. Funding of 135th Street, as well as the Lakeshore Drive, water mains were discussed. The Board offered consensus that the 135th Street project would likely be a high priority improvement within the District. Mr. Stalter mentioned that he and the District's Manager, Allan Soetaert, would continue discussions with the neighborhood requesting service. No further discussion was held, and no board action was taken.

2b. Consultant & Staff Updates

Brian Hess, GBA, informed the BOD that GBA has submitted the Timber Ridge Tank plans to KDHE for review and the 135th Street pump station and interconnect is substantially complete with final landscaping work to be completed in September, if weather allowed.

Chester Bender, PY, updated the BOD regarding the water main project along Gardner Road between 199th Street and 191st Street. Mr. Soetaert noted that during discussions with Mr. Bender and Mr. Stalter, it was recommended that the project design be extended to accommodate some future improvements the District may consider implementing. Some discussion ensued. Mr. Bender offered that he will be working to finalize the alignment of the project and is also working on updating the District's Standards & Specifications.

Mr. Soetaert provided an update on some of the reinvestments of the District's reserve funds that he had coordinated with District Treasurer Nelson. He also noted that the District has experienced some Hillsdale Reservoir water quality issues in the past week that was experienced at the M12 WTP, largely associated with a high concentration of manganese that flowed through the WTP. The BOD discussed the high volume of flushing that was required to purge the tea-colored water from the system. Mr. Soetaert provide an approximate volume of water flushed onto the ground due to this issue to help to remedy the problem. Some discussion ensued, with no BOD action.

Mr. Soetaert then reported that the District offices have been dealing with some air-conditioning issues and will likely need to replace both units in the near future.

2c. Counsel Report – Executive Session

Director Nelson moved that the Board recess into Executive Session for a period of 30 minutes for consultation with an Attorney, deemed privileged in the Attorney-Client relationship, to include the Water District's appointed Attorney, pursuant to K.S.A. 75-4319 (b) (2); further that the Manager, District Engineer, & consultant (Ken Cox) be included in the session. Director Henderson seconded the motion. Motion passed unanimously. Time noted was 6:05 PM. The meeting then reconvened at 6:35 PM upon Chairman Denning announced that no decisions, action, or votes were taken during the executive session. Director Nelson then moved that the executive session be extended an additional 30 minutes, with the same parameters as noted before. Director Henderson seconded the motion. Motion passed unanimously. Time noted was 6:39 PM. The meeting then reconvened at 7:09 PM upon Chairman Denning announced that no decisions, action, or votes were taken during the executive session.

2d. Monthly Report by Staff

Mr. Soetaert reviewed the KDHE Capacity Development Survey recently performed by him, on behalf of the District, noting that this survey is requested every three years by KDHE. Mr. Soetaert also reported that the District's 2012 Revenue Bond Issuance had been retired and paid in full. He went on to report that the District was notified by KDHE that its two submitted projects were not chosen for SRF funding at this time. Mr. Soetaert noted that typically KDHE will offer another round of applications that the District could consider.

2d. Chairman's Report

Chairman Denning provided several updates to the BOD on upcoming events and District activity. remind

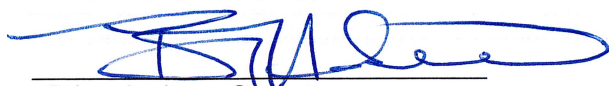
Mr. Stalter updated the BOD on projects ongoing within the District. Mr. Stalter also noted that he is hopeful that the BOD will be able to review the master plan at the September meeting.

3. Adjournment

There being no further business, Chairman Denning requested a motion to adjourn the meeting. Director Andrew moved such. Director Nelson seconded the motion. Motion passed unanimously.

Time noted was 7:36 PM.

Respectfully submitted,



Brian Andrew, Secretary