

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes September 13, 2022

Director's present: Steve Hines, Dennis Carlson, Frank Denning, Chuck Finley, Gary Duggan, Brian Andrew, Mary Nelson, Shawn Hughes and Ken McCarty. Others present: Allan Soetaert, Colin Stalter, Todd Luckman and Mindy Krouch. Others present via Zoom: Chester Bender.

Chairman Steve Hines called the meeting to order at 5:30 PM.

Chairman Hines requested that the Board of Directors consider the Consent Agenda items. Director McCarty moved to approve the consent items noted on the agenda. Director Nelson seconded the motion. Motion passed unanimously.

Agenda item #2 was discussion regarding a Multi-Dwelling Water Use Policy. Mr. Soetaert reviewed with the BOD the previous discussions that the By-Law Committee held regarding this specific issue; further, that the BOD had consented to drafting a policy for consideration. He also stated this proposed policy would work in hand with the District's By-Laws and would provide guidance for future governance instances, staff interaction with customers, and property owners as well when considering modifying their service needs on their property. The District's legal counsel, Todd Luckman, discussed several options for the board to consider on how to handle current non-conforming properties. After discussion, the Board requested that Management and W7 Counsel present an amended policy that would address concerns of the BOD at next month's meeting.

Agenda item #3a was the McDermott Engineering Feasibility Study Report by Chester Bender (PY). Mr. Bender presented this Water Main Extension Report for a tract of land along 223rd Street, east of Spoon Creek Road, near the west boundary of Hillsdale Lake. Mr. Bender noted the current pipelines in the area are small in diameter, which causes a significant loss of pressure when system demands increase. To correct this issue, Mr. Bender outlined some improvement options in the area. Mr. Bender noted that without these improvements, adding customers in the area were likely not recommended. In consideration of this, Mr. Soetaert noted that the Operations Crew would install a pressure recorder and provide that information to Mr. Bender to review in consideration of adding an additional service. After discussion, Director Andrew moved to accept the engineering report as presented. Director McCarty seconded the motion. Motion passed unanimously.

Agenda item 3b was the Douglas RWD 4-W7 Wholesale Contract Update by Colin Stalter (GBA). Mr. Stalter presented a study on the Wholesale Contract with Douglas RWD #4 (DG4) that is set to expire in February 2023. Mr. Stalter reviewed the basis of the report and the recommendations. Also reviewed were some of the associated costs of providing service to DG4. Mr. Soetaert noted that the report was informational in purpose; further, that he would be working with DG4 on their demand needs and contract limits for consideration. Mr. Soetaert offered that he would keep the BOD updated on this items progress. No action was taken by the BOD.

Agenda item 3c was Construction Updates. Colin Stalter (GBA) reviewed the ongoing improvements along 135th Street with the WaterOne wholesale connecting main. He stated the transmission main is almost completed. Mr. Stalter predicts the vault connection should be completed by the end of October and the pump station to be completed by early December.

Mr. Stalter also noted that grading has begun on the NCAC Phase I project.

Chester Bender (PY) provided an update on the RD project areas B and C. After hiring a new firm contractor to complete the clean-up and seeding, he is hoping this project will be complete this month. Mr. Bender and District Counsel, Todd Luckman, discussed the legal issues that arose from hiring a new contractor.

Mr. Soetaert updated the BOD on the Edgerton Crossing project at I-35 and Homestead Lane. Mr. Soetaert noted a cost-share proposal would be presented at next month's meeting. He also informed the BOD that a tower site has been agreed upon for the north pressure zone. Mr. Luckman will begin drafting a formal agreement between the entities.

Colin Stalter (GBA) provided an update on the Master Plan. This report is expected to be complete by the end of the year. To finalize the project, GBA will plan on meeting with stake holders, wholesale suppliers, surrounding cities and commercial developments to discuss future needs.

Agenda item #3d was Monthly Report by Manager. Mr. Soetaert reminded the BOD of some upcoming BOD events.

There being no further business, Chairman Hines requested a motion to adjourn the meeting. Director Andrew moved such. Director Carlson seconded the motion. Motion passed unanimously. Time noted was 6:51pm.

Respectfully submitted,



Dennis Carlson, Secretary