

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes

March 8, 2022

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Director's present: Steve Hines, Ken McCarty, Bill Locke, Chuck Finley, Dennis Carlson, Mary Nelson, Gary Duggan, Charlie Brovont, and Shaun Henderson. Others present; Todd Luckman, Allan Soetaert, Jamie Jamison, and Mindy Krouch. Others present via Zoom: Chester Bender and Colin Stalter.

Chairman Steve Hines called the meeting to order at 5:30 PM.

Chairman Hines requested that the Board of Directors consider the Consent Agenda items. Director Nelson moved to approve the consent items noted on the agenda. Director McCarty seconded the motion. Motion passed unanimously.

Agenda item #2 was the consideration of Bids for the 135<sup>th</sup> Street Transmission Main, Booster Pump Station, and Interconnection with WaterOne. The District's Engineer, Colin Stalter provided a summary of the project to the BOD and discussed the bids that were received on February 25. Mr. Stalter reviewed the Engineer's Recommendation of Award noting that the low bid was from BRB Contractors, Inc. He also noted that bid request allowed 2 different alternatives based on the choice of materials used for the project. After review and discussion, Director McCarty moved to award the contract to the low bidder, BRB Contractors, Inc, along with Bid Alternate #2, in the amount of \$2,267,888.00. Director Locke seconded the motion. Motion passed unanimously.

Agenda item #3 was the consideration of Construction Phase Services by GBA for the 135<sup>th</sup> Street Project. Mr. Soetaert noted that this was the same project discussed in Agenda item #2. Mr. Stalter discussed the proposed contract Amendment #5 reviewing the construction-phased services that it would provide to the District. Mr. Soetaert noted that with this project, these services take on an enhanced level of importance. After discussion, Director Nelson moved to accept Contract Amendment #5 from GBA; further, authorizing the Chairman & Secretary to sign such amendment. Director McCarty seconded the motion. Motion passed unanimously.

Agenda item #4 was the consideration of a 2022 Master Plan update by GBA. Mr. Soetaert provided a brief summary of what a Master Plan is and informed the BOD that the District's last Master Plan was done in 2017, noting that it is recommended that a comprehensive review of the water system be performed every 3-5 years. With the District's added growth and future planned projects, Management recommends that the District perform an updated report. After discussion, Director Nelson, moved to authorize the District Manager to engage the professional services of GBA for Task Order 04-2022 regarding the District's Master Plan Update. Director Locke seconded the motion. Motion passed unanimously.

Agenda item #5 was the Engineering Reports and Updates. Mr. Soetaert started off with providing a quick review of the Kansas Department of Commerce's BASE Grant program and its application process. Mr. Soetaert reminded the Board of the several options for potential projects that could be submitted on the District's behalf. Mr. Soetaert then noted that 2 of the projects were being submitted by other entities leaving only one project for the District to submit. After discussion, no Board action was needed.

Colin Stalter (GBA) then addressed Agenda item #5b which was the engineering report for the Flint Development, (aka De Soto Logistics Park). Mr Stalter reviewed the report with the Board of Directors. After review and discussion, Director Nelson moved to accept the engineering report

as presented. Director McCarty seconded the motion. Motion passed unanimously.

Colin Stalter then provided updates on various projects including: SRF Projects 2947 & 3039, the New Century Commerce Center, and other miscellaneous projects.

Chester Bender (PY) then provided an update on the Rural Development projects that required final seeding.

Mr. Soetaert gave a brief review of the status of other on-going projects as well as a request received from KDHE on future SRF Loan Projects. No action was taken by the Board of Directors.

W7 Counsel, Todd Luckman, provided updates on several issues within the District including a boundary alignment with WaterOne, and an update on a property owner fence issue. No action was taken by the BOD.

There being no further business to come before the BOD, Director Carlson moved to adjourn the meeting. Director Nelson seconded the motion. Motion passed unanimously. Time noted was 6:37 PM.

Respectfully submitted,

  
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Dennis Carlson, Secretary