

Rural Water District No. 7, Johnson County, Kansas

Annual Meeting Minutes
March 30, 2021

Directors present via Zoom: Frank Denning, Ken Nellor, Ken McCarty, Chuck Finley, Steve Hines, Shaun Henderson, Bill Locke, and Brian Andrew. Others present; Allan Soetaert, Donna Chrisjohn, Jamie Jamison, Todd Luckman, Mike Groszek, Dennis Carlson, Gary Duggan, William Gay, and Mary Nelson. Director(s) absent: Charlie Brovont. Director Brovont entered the meeting at 6:10 PM. There were 13 voting members in attendance.

Chairman Frank Denning called the meeting to order at 5:30 PM. Chairman Denning introduced the Board members in attendance and recognized the guests that had also requested credentials to join the meeting as patrons of the District. Chairman Denning also reviewed ZOOM practices and protocols.

Chairman Denning requested Board Secretary, Bill Locke to verify the legal notification of the Annual Meeting, as published in the *Gardner News* and the *Miami County Republic* on March 17th and March 24, 2021.

Director Hines moved that the reading of minutes of the 2020 Annual Meeting be dispensed with and accepted as written and presented in the agenda. Director Ken McCarty seconded the motion. A voice vote was taken, and the motion passed unanimously.

Chairman Denning thanked the Water District Staff and recognized their efforts throughout the year. Chairman Denning then introduced Mike Groszek, representing Troutt-Beeman & Co., the firm performing the audit for fiscal year 2020. Mr. Groszek noted that the audit is in draft form at this time; however, the report was nearing completion and no significant changes were expected. It was noted that the final report will be presented at an upcoming board meeting. Mr. Groszek briefly reviewed the Trial Balance Sheet and noted that the Water District is in a very strong financial position. There being no questions from the Board, Chairman Denning thanked Mr. Groszek for this report.

Chairman Denning then asked that the District Manager provide his review of 2020. Mr. Soetaert also noted that the Water District is in a strong financial position and then presented a summary of the Water District's activities for fiscal year 2020, which included a review of assets, cash reserves, capital improvement projects, water use projections and trends, revenues, and debt obligations. Mr. Soetaert concluded by noting the commitment of the Board of Directors and thanking them for their time and governance.

The next item of business was the election of officers. The Chairman noted that three board members would be elected and would serve a term of three years. Chairman Denning asked for nominations from the nominating committee. The following nominations were received from the committee: Gary Duggan, Dennis Carlson, and Mary Nelson. Chairman Denning asked for any additional nominations from the floor. Charles Finley offered a nomination of District patron Bill Gay. Due to three positions being open and four nominations received, Chairman Denning requested that Mr. Soetaert devise a ZOOM poll that all voting members could participate in voting for only three directors. The poll was created, and Chairman Denning requested votes be cast. Mr. Soetaert then shared the polling results on the screen indicating the following vote totals: Gary Duggan (8), Dennis Carlson (11), and Mary Nelson (10) and Bill Gay (5). Chairman Denning

noted that the election results indicated that Gary Duggan, Dennis Carlson, and Mary Nelson were the three patrons receiving the highest vote counts. Director Nellor moved to accept the voting results as recorded. Director Andrew seconded the motion. A voice vote was taken, and the motion passed unanimously. After consultation with the District's legal counsel, Todd Luckman, Director Hines then moved to destroy the results of the ballot. Director McCarty seconded the motion. A voice vote was taken, and motion passed unanimously.

Chairman Denning asked for any unfinished business. Having no unfinished business, Chairman Denning asked for any new business. Mr. Soetaert advised that there has been a discussion regarding the consideration of amendments to the By-Laws of the District. Todd Luckman, with Stumbo Hanson being legal Counsel to the District, provided explanation and review of the proposed revisions. After the review and some subsequent discussion, Director Nellor moved to accept the revised By-Laws as noted in the agenda packet. Director Locke seconded the motion. A voice vote was taken, and motion passed unanimously.

Chairman Denning noted no further business to come before the BOD. Director Andrew moved to adjourn the meeting. Director Henderson seconded the motion. A voice vote was taken, and motion passed unanimously. Time noted was 6:21 PM

Respectfully submitted,



W.M. Locke, Secretary