

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes
December 8, 2020

Directors present via Zoom: Frank Denning, Chuck Finley, Ken Nellor, Ken McCarty, Steve Hines, Shaun Henderson, and Brian Andrew. Others present; Allan Soetaert, Donna Chrisjohn, Chester Bender, Todd Luckman, and Philip Ciesielski. Director(s) absent: Bill Locke and Charlie Brovont.

Chairman Frank Denning called the meeting to order at 5:35 PM.

Chairman Denning requested that the Board of Directors consider the Consent Agenda items. Director McCarty moved to approve the consent items noted on the agenda. Director Henderson seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #2 was Consideration of Adoption of Rules & Regulations and Polices. Chairman Denning requested the District Counsel, Todd Luckman, of the firm Stumbo-Hanson, review with the BOD the status of this review. Mr. Luckman noted that at a Special Board Meeting of the BOD, on November 30, 2020, potential revisions to the District's policies, and Rules & Regulations, were reviewed by board members. Based on that review and discussion by the BOD, Mr. Luckman noted some minor revisions were made. Mr. Luckman noted those modifications and reported that the revisions were ready for the BOD consideration. After some discussion, Director McCarty moved that the noted policies, and Rules & Regulation, as modified, be adopted effective January 1, 2021. Director Nellor seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #3 was Consideration of Resolution 2020-12-01 pursuant to the Public Hearing that was held on December 8, 2020 prior to the regularly scheduled Board Meeting. The District's Manager, Allan Soetaert, noted that the resolution allowed staff to continue the multiple stepped application process to access loan funds from the Kansas Public Water Supply Loan Fund. Mr. Soetaert further reported that these funds were to be used for the construction of improvements establishing a new wholesale source for the District. Director Nellor moved to adopt Resolution 2020-12-01 as presented. Director Andrew seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #4 was Consideration of Resolution 2020-12-02 for consideration that would allow the District to proceed with Eminent Domain proceedings for a property that had denied easement conveyance to the District. District Manager, Allan Soetaert stated that the property owner had been in contact and this proceeding would no longer be necessary. Director Nellor moved to remove item 4 from the agenda. Director McCarty seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #5 was Consideration of the 2021 Budget. Management noted that approving or accepting the 2021 Budget, is not an approval of the CIP Expenditures. Mr. Soetaert reviewed the proposed budget, as well as its expenditures. After discussion, Director Hines moved to adopt the 2021 budget as presented. Director McCarty seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #6 was Consideration by the Board of Directors in funding some capital items from

the 2021 Budget. Mr. Soetaert reviewed the proposed expenditures, which included the replacement of a vehicle in the District's fleet and some renovations in the District's offices. After discussion, Director Andrew moved to authorize the replacement purchase of a truck for the District Fleet and the office improvements as presented. Director Henderson seconded the motion. A voice vote was taken, and motion passed unanimously.

Before exiting the meeting at 5:58 PM, Mr. Luckman reviewed with the BOD the potential to consider a mail voting ballot template to be created for review by the BOD.

Agenda item #7 was the Engineering Reports and Study regarding the Rural Development project. Chester Bender, representing Ponzer-Youngquist, gave an update & progress of Project A, D, and E which are nearing completion. He also provided an update to the upcoming schedule on Project B & C. Philip Ciesielski, representing GBA provided an update on the 135th Street wholesale connection and the associated compatibility study. No action was taken by the BOD.

Agenda item #8 was discussion of an assignment of up to three Board members to participate in development of a committee for succession planning. Chairman Denning will begin establishing a plan with the assistance of Director Hines and Director McCarty. No action was taken by the BOD.

Agenda item # 8 was reports. Mr. Soetaert presented a brief update and overview of his written report about projects withing the District. Some questions ensued, with discussion. Mr. Bender and Mr. Ciesielski also reviewed some updates to various projects. No action was taken by the BOD.

Director Denning noted no further business to come before the BOD. Director Andrew moved to adjourn the meeting. Director McCarty seconded the motion. A voice vote was taken, and motion passed unanimously. Time noted was 6:45 PM

Respectfully submitted,



W.M. Locke, Secretary