

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes

February 11, 2020

Directors present: William Gay, Larry Donham, Mike Ward, Ken Nellor and Bill Locke. Others present; Allan Soetaert, Donna Chrisjohn, Chester Bender, Philip Ciesielski, Beth Warren, and Tom and Jan Duffy. Director(s) absent: Frank Denning, Brian Andrew, Charlie Brovont and Shaun Henderson.

Chairman Gay, noting a quorum, called the meeting to order at 5:30 PM.

Chairman Gay requested that the Board of Directors consider the Consent Agenda items. Director Donham moved to approve the consent items noted on Agenda item #1. Director Ward seconded the motion. Motion passed unanimously.

Director Brian Andrew and Frank Denning entered the meeting at 5:33 PM.

Chairman Gay noted that there were guests in attendance in the interest of the Engineering Report for Duffy Farms (Agenda item 5b.) Director Gay requested the Board consider moving directly to this item. The BOD consented. Mr. Soetaert introduced the Duffy's and provided a brief summary of the project location near 183rd Street & Moonlight Road. Chester Bender (Ponzer-Youngquist) presented the engineering feasibility report that was generated for the proposed project. An overview map was presented with the engineering report while Mr. Duffy addressed the Board with an explanation of their request. After discussion, Director Ward moved to accept the report as presented. Director Andrew seconded the motion. Motion passed unanimously.

Mr. and Mrs. Duffy exited the meeting at 5:45 PM.

Agenda item 5a was the Engineering Report for Mulberry Hills Phase II. Mr. Soetaert & Mr. Bender provided some comments on the proposed project. After discussion, Director Donham moved to accept the report as presented by the District Engineer. Director Andrew seconded the motion. Motion passed unanimously.

Director Brovont entered the meeting at 6:00 PM.

The BOD then returned to Agenda item 2. Mr. Philip Ciesielski, with GBA presented the final report on the Wholesale Water Supply Options Study for the northern tier of the District. Mr. Ciesielski presented his findings and possible recommendations, based on those findings, while reviewing potential wholesale supply sources, future water demands, system improvements and costs associated with these items. Some questions from the BOD were addressed to Mr. Ciesielski. After this discussion, Director Donham moved to accept the report from GBA as presented. Director Ward seconded the motion. Motion passed unanimously. After some additional discussion Director Denning moved to authorize management to proceed with the additional action items, noted in the agenda, and for those items to be presented to the JO7 BOD for consideration and approval. Director Locke seconded the motion. Motion passed unanimously.

Agenda item #3 was the Debt Capacity Report. Beth Warren with Ranson Financial Group

discussed some preliminary findings with the JO7 Debt Capacity Report. A full analysis and report will tentatively be presented to the BOD at a future BOD meeting. No action was taken by the Board of Directors.

Ms. Warren exited the meeting at 6:50 PM.

Agenda item #4 was the update on the Right of Way Updates on various upcoming projects. A discussion regarding these projects ensued. No Board action was taken; however, a template of a Resolution to Condemn was noted for possible use by the District. After discussion of this item, Director Denning moved to adopt Resolution #2020-02-01, pending necessity as recommended by legal counsel. Director Donham seconded the motion. Motion passed unanimously.

(Agenda item #5 was previously addressed by the BOD.)

Agenda item #6 was the consideration of funding CIP items and EDC Membership within the 2020 budget. The first item for consideration was funding for the Meter Change Out program not to exceed \$75,000.00. The District Manager, Allan Soetaert, noted that this expense would allow replacements of meters, with the District's AMR system, due to usable life span and battery life of these meters. He also noted that it would further enhance the meter functionality to be capable of data-logging the customers hourly demands. Director Andrew moved to authorize the funding request, as noted in the agenda. Director Ward seconded the motion. Motion passed unanimously. The second item for consideration of funding was renewing membership to SWJCEDC at a Bronze level and ElevateEdgerton!. Mr. Soetaert noted that the renewals would be at the same level as the previous year. After a brief discussion, Director Andrew moved to accept the renewal for membership in these two organizations as noted in the agenda. Director Ward seconded the motion. Motion passed unanimously.

Agenda item #7 was the Forfeiture of Benefit Unit #3626 at (insert address). Allan Soetaert, Water District Manager, provided information regarding the forfeiture of the benefit unit and reviewed the District's By-Laws regarding such. It was noted that in accordance with the District's By-Laws the property owners have been notified by certified mail of the proceedings and ramifications of this process. Mr. Soetaert noted that legal counsel had reviewed this and recommended action by the BOD. Following Mr. Soetaert's comments, Director Andrew moved to approve the forfeiture of Benefit Unit #3626 in accordance with the District's By-Laws. Director Nellor seconded the motion. Motion passed unanimously.

Agenda item #8 was scheduling of the Annual Meeting of Participating Members. Director Donham moved to set the meeting date as March 10, 2020 at 5:30 PM preceding the regularly scheduled Board of Directors meeting. Director Andrew seconded the motion. Motion passed unanimously.

Agenda item #9 was establishing a Miami #2 WTP Advisory & Operations Committee. Chairman Gay noted that a meeting of the committee was to be held soon; further, that the committee was comprised of 3 members of each entity (JO7 & MI2). After discussion, it was noted that the three JO7 Board members appointed to the committee would be Directors Gay, Denning and Andrew.

Agenda item #10 was reports. Mr. Soetaert briefly reviewed his written Monthly Report Summary. Some questions ensued, with discussion. Mr. Bender also reviewed some updates

to various projects. No action was taken by the BOD.

Chairman Gay noted no other business to come before the BOD. Director Ward moved to adjourn the meeting. Director Denning seconded the motion. Motion passed unanimously.

Respectfully submitted,



W. M. Locke, Secretary