

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes
October 13, 2020

Directors present via Zoom: Frank Denning, Chuck Finley, Ken Nellor, Bill Locke, Ken McCarty, Charlie Brovont, Shaun Henderson, and Brian Andrew. Others present; Allan Soetaert, Donna Chrisjohn, Jamie Jamison, Chester Bender, Beth Warren, Todd Luckman, Philip Ciesielski and Dennis Meyers and Rob Kirk representing Fire District No. 1. Director(s) absent: Steve Hines

Chairman Denning, noting a quorum, called the meeting to order at 5:30 PM.

Chairman Denning requested that the Board of Directors consider the Consent Agenda items. Director McCarty moved to approve the consent items noted on Agenda. Director Locke seconded the motion. Voice vote was taken, and motion passed unanimously.

Agenda item #2 was the Petition from Fire District No. 1 regarding Fire Station #123 located near the intersection of 191st Street & Essex Road. Chairman Denning recognized the Fire District staff attending the meeting. Chairman Denning requested that the District's Manager, Allan Soetaert summarize FD1's request before the BOD. Mr. Soetaert reviewed that FD1 was requesting the consideration of waiving all water related fees associated with their property and pending construction of a new fire station. Chester Bender, District Engineer, then reviewed the engineering report that he prepared for the project. Assistant Chief Meyers and Chief Kirk both expressed their gratitude for the invitation to join the discussion and further detailed the FD1 request. After general discussion by the BOD, Director Finley moved to adopt the entire Manager's Recommendation, as outlined in the agenda packet. Director McCarty seconded the motion. A voice vote was taken, and motion passed unanimously. Representatives of FD1 exited the meeting.

Agenda item #3 was review of Project Financing Options for the Wholesale Supply. Beth Warren, with Ranson Financial Group, discussed their findings with the Debt Capacity report that was performed for the District. Ms. Warren reviewed seven (7) funding options for consideration in financing additional improvements for the wholesale water supply. After some discussion from the BOD, Director Finley moved to authorize management to make application to KDHE's SRF funding program with Option #3 as presented in the agenda packet. Director Henderson seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #4 was the Review and Consideration of Construction Bids for Rural Development Project B & C. The Chairman recognized the District's consulting engineer for this project, Chester Bender, and asked that he review the project and the information to be considered by the BOD. Mr. Bender reviewed that the project had two locations: one near 245th Street & Hospital Drive; and, the other located near 215th Street & Kill Creek Road. Mr. Bender went on to review the Engineers Recommendation letter, Bid Tabulations, an overview map, and the bidder's qualifications and confirmed references. After discussion, Director Andrew moved that the Board accept the Engineer's Recommendation; further, authorizing the District Chairman and Secretary to enter into an agreement with Pyramid Excavating & Construction for the RD project (portion B & C), pursuant to final approval from Rural Development. Director McCarty seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #5 was the Engineering Report for Heartland Development. The District's Manager, Allan Soetaert, and the District's Engineering Consultant, Chester Bender, provided some comments on the proposed project located near 115th Street and Gardner Road. After some discussion, Director Finley moved to accept the report as presented by the District Engineer. Director McCarty seconded the motion. A voice vote was taken, and motion passed unanimously.

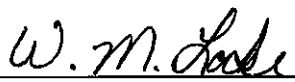
Agenda item #6 was an update to some topics for the BOD. Director Brovont moved that the Board of Directors recess into Executive Session for a period of 20 minutes for consultation with an Attorney, deemed privileged in the Attorney-Client relationship, to include the Water District's appointed Attorney, pursuant to K.S.A. 75-4519 (b) (1) and (2); further that the Manager be included in that session. Time noted was 7:08 PM.

The BOD ended executive session at 7:28 PM. Chairman Denning announced that no action was taken by the Board of Directors.

Agenda item #7 was reports. Mr. Soetaert presented a brief update and overview of his written report about projects within the District. Some questions ensued, with discussion. Mr. Bender and Mr. Ciesielski also reviewed some updates to various projects. No action was taken by the BOD.

Chairman Denning noted no other business to come before the BOD. Director Andrew moved to adjourn the meeting. Director McCarty seconded the motion. A voice vote was taken, and motion passed unanimously. Time noted was 7:45 PM.

Respectfully submitted,



W. M. Locke, Secretary