

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes
August 11, 2020

Directors present via Zoom: Frank Denning, Chuck Finley, Ken Nellor, Bill Locke, Ken McCarty, Steve Hines, Charlie Brovont, Shaun Henderson, and Brian Andrew. Others present; Allan Soetaert, Donna Chrisjohn, Jamie Jamison, Chester Bender, and Philip Ciesielski. Director(s) absent: None.

Chairman Denning, noting a quorum, called the meeting to order at 5:30 PM.

Chairman Denning requested that the Board of Directors consider the Consent Agenda items. Director Hines moved to approve the consent items noted on Agenda. Director Locke seconded the motion. Voice vote was taken, and motion passed unanimously.

Agenda item #2 was the Engineering Report for Brinlyn Ridge. The District's Manager, Allan Soetaert, and the District's Engineering Consultant, Chester Bender, provided some comments on the proposed project. After some discussion Director Andrew moved to accept the report as presented by the District Engineer. Director Henderson seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #3 was the consideration of MOU with My Store III, who is the developer of the truck stop located on the East side of Homestead Road at 200th Street. Mr. Soetaert noted that a Memo of Understanding (MOU) was prepared by the Water District attorney regarding noted improvements allowing the looping of water mains for fire suppression and redundant supply in the area of 199th Street & Homestead Road; further, the responsibility of the Developer for a portion of these future improvements. Mr. Soetaert noted that the MOU had been executed by the Developer and was submitted for the BOD's consideration. After discussion, Director Hines moved to approve the MOU; further, that the Chairman and Secretary be authorized to sign the document. Director McCarty seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #4 was consideration of Amendment #3 to the current GBA contract for Engineering Services. Mr. Philip Ciesielski (GBA) presented an overview of the improvements related to establishing a new wholesale supply and the work required in the old CRWD6 system, with proposed funding by the KPWSLF. Mr. Ciesielski noted that their design work would include the 0.5 MG Elevated Water Storage Tank, Booster Pump Station, PRV's, SCADA, & Discharge Transmission Main. The contract amendment was reviewed and discussed. After discussion, Director Brovont moved to authorize the contract amendment; further, to authorize the District Chairman and Secretary to execute the document, pending final acceptance of the content by the District's management and legal counsel. Director Andrew seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #5 was a Debt Capacity Report update from Ranson Financial in response to KDHE. Ms. Warren, representing Ranson Financial, was not able to join the meeting therefore Director McCarty moved to table this agenda item to the September meeting. Director Locke seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #6 was the Rural Development Loan project update and consideration of Project F.

Mr. Soetaert noted that Project F was a part of the Rural Development (RD) funding request; however, the BOD had never authorized District Management, or its consulting engineer for the project to proceed. Mr. Soetaert noted that the project consisted of a proposed 12" water main to be installed between 199th Street and 191st Street, connecting District facilities at 199th Street and 191st Street, along the Gardner Road corridor. Mr. Soetaert noted that this water main would connect the areas between the current intermodal facility and those areas that lie adjacent to the south side of I-35, north of 199th Street. Mr. Soetaert reviewed the available funding from RD and noted that it appeared sufficient funds existed for the project. After discussion, Director Hines moved to authorize management and Ponzer-Youngquist to proceed with design and easement acquisition for Project F of the Rural Development Funding. Director Andrew seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #7 was consideration of equipment purchase. Mr. Soetaert noted that the 2020 budget allowed for the replacement of the skid loader. He noted that the equipment would be primarily used for restoration efforts after system repairs by the District. He also noted that the current equipment will be listed on a public auction site and sold. Mr. Soetaert noted that sufficient funds existed from the 2020 Budget for the purchase. After discussion, Director Finley moved to authorize the replacement purchase of a skid loader for Operations. Director Andrew seconded the motion. A voice vote was taken, and motion passed unanimously.

Agenda item #8 was reports. Mr. Soetaert presented a brief update and overview of his written report about projects within the District. Some questions ensued, with discussion. Mr. Bender also reviewed some updates to various projects. No action was taken by the BOD.

Chairman Denning noted no other business to come before the BOD. Director Andrew moved to adjourn the meeting. Director McCarty seconded the motion. A voice vote was taken, and motion passed unanimously. Time noted was 6:42 PM.

Respectfully submitted,



W. M. Locke, Secretary