

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes  
July 14, 2020

Directors present (via Zoom): Frank Denning, Chuck Finley, Ken Nellor, Bill Locke, Ken McCarty, Steve Hines, Charlie Brovont, and Brian Andrew. Others present; Allan Soetaert, Donna Chrisjohn, Jamie Jamison, Chester Bender, and Philip Ciesielski. Todd Luckman joined the meeting at 6:00 PM. Director(s) absent: Shaun Henderson.

Chairman Denning, noting a quorum, called the meeting to order at 5:30 PM.

Chairman Denning requested that the Board of Directors consider the Consent Agenda items. Director McCarty moved to approve the consent items noted on Agenda. Director Andrew seconded the motion. Motion passed unanimously.

Agenda item #2 was consideration of a Master Services Agreement with the consulting firm of GBA. The District's Manager mentioned that the District has used the consulting services of GBA for various projects recently; further, that with that trend, and volume of work ongoing within the District, it was determined that it would be beneficial to the consulting firm, and the District, to have an agreement in place for these projects. Philip Ciesielski then provided some considerations from GBA's perception that would allow a streamlined approval process for future tasks needed by the District. After discussion, Director McCarty moved to approve the Master Services Agreement with GBA; further, that the Chairman and Secretary be authorized to ratify the agreement. Director Nellor seconded the motion. A roll call vote was taken, and the motion passed unanimously.

Agenda item #3 was a proposal from KLM Engineering for installation of a Mixing System for the District's elevated storage tank located at LPKC. Mr. Soetaert noted that KLM has performed inspection and observation services for the District in the past and is one of a few nationally renowned companies for its work on elevated storage tanks. He also noted that this was a design/build proposal and that KLM would be responsible for the installation. Mr. Soetaert offered that this item was listed in the 2020 Budget. After some discussion, Director Locke moved to authorize management to enter into an agreement, not to exceed \$35,000.00 with KLM for the work proposed on the LPKC Tank. Director Andrew seconded the motion. A roll call vote was taken, and the motion passed unanimously.

Agenda item #4 was consideration of adopting proposed USDA Loan Resolutions related to the funding of projects within the Water District. The Board of Directors reviewed the resolutions, noted as "1780-27 Loan Resolution" and "1780-28 Loan Resolution Security Agreement". Mr. Soetaert noted that the documents had been reviewed by legal counsel and no modifications were necessary to them. After discussion, Director McCarty moved to authorize the Chairman and Secretary to execute document 1780-27 on behalf of the Water District's Board of Directors. Director Nellor seconded the motion. A roll call vote was taken, and the motion passed unanimously. Director Andrew then moved to authorize 1780-28 on behalf of the Water District's Board of Directors. Director Nellor seconded the motion. A roll call vote was taken, and the motion passed unanimously.

Agenda item #5 was the Homestead Road connecting water main at I-35. Mr. Soetaert, Mr. Luckman and Mr. Bender provided a summary of the proposed developments at 199<sup>th</sup> Street &

Homestead Road. Mr. Bender explained that the Engineering Study performed for this area, noted that a "looping" connecting main was necessary in order to provide enhanced fire suppression flow and a redundant source of supply to commercial usage in the area, especially as it further develops. Mr. Luckman provided a brief historical summary of the development in the area. After discussion the BOD consented that Management & Counsel move forward with an agreement with the property ownership detailing the need for future improvements and the obligations of those future developments. No further action was taken by the BOD.

Mr. Luckman provide a brief report for the BOD and exited the meeting.

Agenda item #6 was reports. Mr. Soetaert presented a brief update and overview of his written report about projects within the District. Some questions ensued, with discussion. Mr. Bender also reviewed some updates to various projects. No action was taken by the BOD.

Director Finley provided some insight into discussions regarding the Hillsdale WRAPS meeting that he had recently attended. No action was necessary from the BOD.

Chairman Denning noted no other business to come before the BOD. Director Andrew moved to adjourn the meeting. Director McCarty seconded the motion. Motion passed unanimously. Time noted was 7:20 PM.

Respectfully submitted,



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W. M. Locke, Secretary