

Rural Water District No. 7, Johnson County, Kansas

Regular Board Meeting Minutes

August 14, 2018

Directors present: Dennis Carlson, Larry Donham, Frank Denning, Claude Steed, and, Chet Belcher. Others present: Allan Soetaert, Donna Chrisjohn, Jill Zink, Jamie Warren, Jim Challis, Chester Bender, and Quentin Kurtz.

In the absence of the Chairman, Vice Chairman Dennis Carlson, noting a quorum called the meeting to order at 5:30 PM.

Vice Chairman Carlson requested that the Board of Directors consider the consent agenda items. Director Belcher moved to approve the consent items on the agenda. Director Donham seconded the motion. Motion passed unanimously.

Agenda item #3 was the Joint Study for City of Gardner, WaterOne and JO7. The District Manager, Allan Soetaert, reported that JO7 had previously committed \$10,000.00 for a Joint Water System Study (performed by Black & Veatch) that would review the demand needs for a defined area that would potentially be annexed by the City of Gardner, but largely served by either WaterOne or JO7. In addition, JO7 has requested WaterOne to consider adding to this study the review of providing a wholesale source of water to JO7 at a connection point near 175th Street Interchange at I-35 Highway. (Director Andrew entered the meeting at 5:40 PM.) Mr. Soetaert noted that WaterOne agreed to share in the cost of the study, which will increase the total expense for JO7, for the two initiatives within one study, to be \$14,700.00. After discussion, Director Donham moved to accept the action taken by Management and JO7's involvement in the study. Chairman Steed seconded the motion. Motion passed unanimously.

Agenda item #4 was the Joint Study with the Johnson County Airport Commission (JCAC) and JO7. Mr. Soetaert noted that JCAC & JO7 have been in discussion regarding the cost-share of a study that will review the water demand needs of a specific area that lies to the north, east, and southeast sides of NCAC. The area is either within the confines of NCAC, or within the service area of JO7. Mr. Soetaert reported that in anticipation of an increased need within this area, it was his recommendation that JO7 participate in the study with JCAC and pointed out the benefits of doing so. It was reported that the proposed cost of the study is \$8,000 by Ponzer-Youngquist and that JO7 would be responsible for \$4,000. Director Belcher recused himself from this agenda item. Discussion ensued. Director Denning moved to proceed with the study and share the cost of the report as presented by Management. Director Steed seconded the motion. Additional discussion ensued. After discussion, a call for the vote was requested by Vice Chairman Carlson. The motion passed unanimously. Director Denning then moved that Management contact City of Olathe to see if they are interested in participating in the study and further, if they would benefit in the share of the cost of the study. Director Donham seconded the motion. Motion passed unanimously.

Agenda item #5 was Rural Development Project update. District Manager, Allan Soetaert, reported that the required Cultural Resource Survey has been completed by Buried Past Consulting; further, that the results of the study had determined that there would be no adverse effect by the project as proposed. The District Engineer, Jim Challis, reported that the preliminary design has been completed and easements are ready to be presented at community

meetings with property owners. Mr. Soetaert also reported that JO7 is expecting to hold 2-3 meetings in September and has asked that two banking institutions consider preparing a proposal to be presented at the September BOD meeting for consideration for the Guaranteed portion of the funding. No action was necessary from the Board.

Agenda item #6 was Engineering Reports. District Manager reported that the area south of I-35 and Wavery and Homestead are still pending a request for action from Northpoint. No Board action was necessary. The next item was a Water Main Extension (WME) report requested by Ron VanLerberg for a tract near 92nd Street and Rowan Road. Jim Challis, from Ponzer Youngquist, provided a summary of their report. After discussion, Director Donham moved to accept the report from PY as presented. Director Andrew seconded the motion. Motion passed unanimously. Next was the WME report requested by Scott Widman for a tract near 87th Street and Rowan Road. Jim Challis, from Ponzer Youngquist, provided a summary of their report. After discussion, Director Andrew moved to accept the report from PY as presented. Director Steed seconded the motion. Motion passed unanimously. Next was the WME report requested by Brian Culliss for a tract on 95th Street, west of Cedar Creek Road. Jim Challis, from Ponzer Youngquist, provided a summary of their report noting particularly that the tract was located outside the service area of JO7. After discussion, Director Denning moved to accept the report from PY as presented. Director Andrew seconded the motion. Motion passed unanimously. The last item was a WME report requested by Jerry Dean for the Dean Farms Subdivision on Waverly Road, north of 111th Street. Jim Challis, from Ponzer Youngquist, provided a summary of their report. After discussion, Director Andrew moved to accept the report as presented by PY. Director Steed seconded the motion. Motion passed unanimously.


Agenda item #7 was reports. Chester Bender (representing Ponzer Youngquist) provided some construction report updates within the District. The District Manager presented reports and updates on the following: Old KC Road WMR project; the JCPW WMR on 199th Street, between Homestead Road to Gardner Road; a WME project on 236th Street, west of Hedge Lane Road; the City of De Soto; the City of Olathe; the scheduled HAWC meeting; the need for an attachment of service area on 95th Street; a possible attachment of service area near 151st Street and Evening Star Road; an employee opening; and his vacation schedule.

Director Steed moved that the Board of Directors recess into Executive Session for a period of 20 minutes for consultation with its attorney, deemed privileged in the Attorney-client relationship, to include the Water District's appointed Attorney, pursuant to K.S.A. 75-4319 (b) (2); further that the Manager be included in that session. Director Belcher seconded the motion. Motion passed unanimously. The time noted was 6:55 PM.

Upon reconvening the meeting, Director Steed moved that the Executive Session be extended, for the previously mentioned reasons, for an additional 15 minutes. Director Donham seconded the motion. Motion passed unanimously. The time noted was 7:15 PM.

Upon reconvening the meeting at 7:30 PM, Vice Chairman Carlson noted no other business to come before the BOD. Director Andrew moved to adjourn the meeting. Director Steed seconded the motion. Motion passed unanimously.

—Respectfully submitted,



Claude Steed, Secretary